

# RVW Pugh Ltd

**RVW Pugh Ltd**...one of the UK's top 5 Massey Ferguson dealers, we are looking for a Stores Manager to extend our already 50 strong team. We have over 25 years experience of serving the farming industry with the sales and service of agricultural tractors and machinery. Our head office is based at Churchstoke, Powys in Mid Wales with depots based in Sandbach, Cheshire and Market Drayton, Shropshire.

## **Store Manager**

**Based: Market Drayton, Shropshire**

We are looking for a bright, enthusiastic Store Manager to join our team of 50 strong staff. The successful candidate would be working as part of a very small team in a fledgling depot, in a key position.

This is an exciting position for someone who really wants to prove themselves in a retail environment, dealing with many different elements of a successful small business. We are looking for someone who is in their element in a customer facing environment.

Ideally suit someone who has experience in the following:

- Retail experience
- Stock experience
- Merchandising experience
- Proven results on improving store turnover and profitability
- Dealing with all sales enquiries

Brief duties include dealing with customer enquiries, stock control, ordering and pricing of stock. This would suit someone with basic computer skills and a technical background would be an advantage but not essential.

Outline of Tasks/Responsibilities:

General responsibilities:

- ? Ordering parts through our manufacturers computerised systems
- ? Receiving orders from manufacturers and allocating those orders correctly
- ? Pricing of parts from suppliers
- ? Raising point of sale invoices
- ? Liasing with our other depots
- ? Evaluating and organising the best way to deliver parts to customers
- ? Booking parts on our stock control system, IBCOS Gold
- ? Keeping the stores area clean and tidy

To work with customers:

- ? Dealing with customer enquiries, both at the counter and on the phone
- ? Taking credit card, cash and cheque payments from customers
- ? Always being helpful and resolve any customer queries
- ? Phoning customers to let them know of special promotions

To work with the workshop:

- ? Dealing with the back counter, getting parts for the workshop engineers to do repairs
- ? Using reference cds and books to identify parts

To work with the marketing department:

- ? Being involved with merchandising to ensure that the store layout is capitalised
- ? Maximise every sales contact to ensure that all promotions are made aware to the customer.

Call RVW Pugh Ltd on 01588 620545 for a full application pack or ask for Robert Pugh to discuss this position further.